

SECRET

2 DEC 1982

MEMORANDUM FOR: Chief, Logistics Services Division, OL  
Chief, Printing and Photography Division, OL  
Chief, Procurement Division, OL  
Chief, Real Estate and Construction Division, OL  
Chief, Supply Division, OL  
Chief, Building Planning Staff, OL  
Chief, Personnel and Training Staff, OL  
Chief, Procurement Management Staff, OL  
Chief, Security Staff, OL  
Chief, Budget and Fiscal Branch, OL

25X1

FROM:   
Acting Director of Logistics

SUBJECT: Report of Logistics Annual Planning Conference

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Attached is  summary of our most recent planning conference. Please ensure that all employees, including those on external assignment, have an opportunity to read this document. I would be particularly appreciative of any feedback they may have regarding the items discussed.

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Attachment

cc: DDA, w/attns

Distribution:

- 1 - each addressee
- 1 - DDA
- 1 - ADDA
- 1 - EO/DDA
- 1 - OL Files
- 1 - D/L Chrono
- 1 - P&PS Official
- 1 - P&PS Chrono (wo/att)

OL 2-5424

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